

*This meeting is a meeting of the Bellbrook-Sugarcreek Board of Education
in public for the purpose of conducting the School District's business
and is not to be considered a public community meeting.
There is a time for public participation during the meeting
as indicated on the agenda item.*

A G E N D A

Thursday, January 13, 2022

**Bellbrook-Sugarcreek Board of Education
Bellbrook High School Cafeteria
3737 Upper Bellbrook Rd
Bellbrook**

6:45 p.m. - Budget Hearing

7:00 p.m. – Reorganizational & Regular Meeting

*2021 Board President David Carpenter will serve as 2022 President Pro Tem until duly appointed by
associate Board members or replaced by a duly-elected successor.*

OATH of Office

Treasurer Kevin Liming will issue the member Oath to re-elected members Audra Dorn,
Michael Kinsey, and new member Heidi Anderson

Records Retention Committee

The Records Retention Committee, consisting of the Board President, Superintendent and
Treasurer, met prior to the meeting and determined that there are no old financial records that
need to be destroyed at this time.

Budget Hearing

1. CALL TO ORDER and ROLL CALL

2. PLEDGE

3. ELECTION OF OFFICERS for 2022

Nominations for President
Resolution to close nominations for Office of President
Roll call vote to name President for 2022

Nominations for Vice President
Resolution to close nominations for Office of Vice President
Roll call vote to name Vice President for 2022

4. “Good News” RECOGNITION

- A. JROTC** – Cadet Ethan Bui, Summer 2022 Flight Academy
- B. 2021 Associated Press Ohio All-State Football:** Seth Borondy (1st Team Offense) & Ashton Ault (1st Team Defense), Ashton Kooken (2nd Team Defense), & Sam Vine (3rd Team Offense)
- C. Trace Terry:** United Soccer Coaches, High School All-American
- D. Brent Palmer:** Ohio Scholastic Soccer Coaches Association – State Assistant Coach of the Year
- E. Brian Woll:** Division III Asst Football Coach of the Year
- F. Jeff Jenkins:** Division III Head Football Coach of the Year
- G. Dr. Cozad – School Board Recognition** Month (January 2022) – Ohio School Boards Assoc.

Reorganizational Meeting

- 5.** Recommend a **Service Fund** be established in the amount of \$4,000.00 for FY 2023 for the purpose of board member professional meeting expenses as permitted by ORC 3315.15. (FY 2022 rate set at \$4,000.00).

6. Recommend **appointment of Superintendent of Schools as representative for Federal Programs** and recommend authorizing Superintendent to file applications for Federal Programs and Educational Grants and to appoint representatives to complete all forms and evaluations required by the programs and/or grants.

7. Recommend the following **authorizations be granted** to the Superintendent, Treasurer, and President of the Bellbrook-Sugarcreek Board of Education to carry out their duties involving personnel and finances:
 - a. Treasurer is authorized to *secure advances* from the Greene County Auditor when funds are available and payable to the school district.
 - b. Treasurer is authorized to *invest interim funds* at the most productive interest rate when interim funds are available.
 - c. Treasurer is authorized to *sign all checks and to pay all bills* within the limits of the appropriations resolution as invoices are received and when merchandise has been received in good condition.
 - d. Superintendent is authorized to *employ such temporary personnel* as needed for emergency situations; such appointees are to be presented for Board approval at the next regular meeting.
 - e. Superintendent is authorized to *accept employee resignations* between meetings when the board is not in session; resignations are to be presented for Board approval at the next regular meeting retroactive to the date of the Superintendent's (designee) acceptance.
 - f. Treasurer is authorized to *borrow money* if needed in accordance with the provisions of the Ohio Revised Code.
 - g. Superintendent is authorized to *approve attendance at in-state professional meetings* for all licensed and support staff personnel.
 - h. Superintendent and Treasurer are authorized to *attend those business and professional meetings* as deemed necessary, with expenses paid according to school board appropriations, to properly conduct the business of the district and promote education.
 - i. Superintendent, Treasurer, and Board President are *authorized to sign legal papers* as representatives of the Board.
 - j. Superintendent is authorized to *serve as the purchasing agent* for the school district.

- k. Treasurer is authorized to *make temporary advances* from one fund to other funds as allowed by Ohio Revised Code.
 - l. Treasurer is authorized to *arrange for and sign depository contracts* with local banks.
 - m. Treasurer is authorized to *re-establish the Treasurer's Petty Cash Fund* for 2022 at Two Hundred Fifty Dollars (\$250.00) and to *establish individual Petty Cash Funds* as needed for efficient operation.
 - n. Treasurer is authorized to credit all *earned interest* to the general fund (with exception of trust funds and the lunchroom fund).
 - o. Treasurer is authorized to act as districtwide *Public Records Designee*.
8. Recommend the incumbent President serve as **President Pro Tem** at the Annual Organizational Meeting in January 2023 until duly reappointed by associate Board members or replaced by a duly-elected successor at the Annual Reorganizational Meeting.
9. Recommend approval of **membership / appointment** of board members to the following positions:
- Membership to the Ohio School Boards Association & appointment of OSBA Legislative Liaison
 - OSBA Student Achievement Liaison
 - 2022 OSBA Capital Conference delegate
 - 2022 OSBA Capital Conference alternate
 - Representative to Bellbrook-Sugarcreek Education Foundation
 - Representative to Financial Advisory Committee
 - Representative to Bellbrook-Sugarcreek Schools Safety Committee
 - Representative to GCESC Business Advisory Council
10. Recommend approval for **use of facsimile signature** of the Treasurer on checks.
11. Recommend adoption of resolution to **waive the reading of the record(s) of proceedings** of previous meeting(s) in accordance with Section 3313.26 O.R.C.

12. Recommend authorization for district's continuation of **membership in the Southwestern Ohio Educational Purchasing Cooperative** and the **Ohio Purchasing Cooperative Program** and hereby approve the payment of all applicable membership fees.

Regular Meeting

13. TREASURER'S REPORT

- A. Request approval of the **minutes** for the meeting of December 9, 2021.
- B. Request approval of the **Treasurer's Report** for the month of December 2021.
- C. Request approval of the **2022-2023 tax budget** as reviewed during the budget hearing held prior to the reorganizational meeting, per R.C. 5705.28.
- D. Request approval of an **advance** of \$1753.20 from the General Fund to fund 451-9122 Network Connectivity state grant.

14. CORRESPONDENCE

15. REPORTS TO THE BOARD

Dr. Cozad – Planning for 2022-2023 & Update on Safe Return to Schools Plan

16. **OPEN COMMUNICATION PERIOD:** Time Limit – 15 minutes per subject/
3 minutes per person

Superintendent's Report**17. NEW BUSINESS****A. Certificated/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:**

- 1.) Recommend approval of teacher employment **contract** for the remainder of the 2021-2022 school year:

Ronda George *, Stephen Bell RTI instructor, MA, Step 10, eff. January 18, 2022

* Pending satisfactory results of Ohio BCII & federal FBI backgrd cks

- 2.) Recommend approval of **unpaid family medical leave-of-absence** for teacher Ellen Guthrie for the period of March 21 – May 6, 2022 (dates approximate).

- 3.) Recommend approval of the following **supplemental duty/pupil activity volunteers** for the 2021-2022 school year (prev. approval unless *):

Nathan Burchfield *	HS Asst Softball
Emily Nuthall *	HS Asst Softball
Steven Nuthall *	HS Asst Softball
Aaron West	Districtwide music dept

- 4.) Recommend approval of the following **substitute teachers** for the first^ and second semester of the 2021-2022 school year (prev. approval unless *):

Meredith Brinegar *	Hannah Lechner *
Stephanie Caro *	Tiffany Morris *
Morgan Foister * ^	Stephanie Neuroth *
Cameron Halls ^	Stewart Sheckler *
Taylor Hemmerich *	Cheryl Smith *
Nicolas Huggard *	Dulcinda Wilson *
Phyllis Hutchinson *	

- 5.) Recommend acceptance of **resignation** from elementary teacher MaryAnn Rice for the purpose of full Ohio STRS retirement effective end-of-day on May 31, 2022.

B. Support Staff Employment/Resignation/Leave-of-Absence:

- 1.) Recommend approval to **amend Motion # 21-179** (November 11, 2021) designating the date of voluntary transfer for Christopher Furderer to van driver as retroactive to August 16, 2021.
- 2.) Recommend approval of the following **support staff employment contract** for the remainder of the 2021-2022 school year:

Douglas Beltz *, Custodian-Class #3, Step 0, 7.5 hrs day, 209 days (reg. school yr), effective January 7, 2022

*Pending satisfactory results of federal FBI backgrd ck

- 3.) Recommend acceptance of **resignation** for the purpose of full Ohio SERS retirement from Special Needs Assistant Shanda Cridlin effective end-of-day March 31, 2022.

C. Amend Meeting Calendar 2022

Recommend approval of **amendments** to the 2022 meeting calendar of the Bellbrook-Sugarcreek Local Board of Education.

D. Out-of-State Travel

Recommend approval for **out-of-state travel** for the following:

Physical Education teacher Sasha Taylor to New Orleans, LA, April 26-30, 2022 to attend the 2022 SHAPE America Convention (no cost to district)

E. Items of Information/Discussion

1. First Semester Bullying Report
2. Resolution in Support of OSBA Legal Assistance Fund

Adjournment

MEETING

Saturday, January 29, 2022
8:30 a.m.

MEETING

Thursday, February 10, 2022
7:00 p.m.

at Bellbrook Middle School
Group Meeting Room
3600 Feedwire Rd
Bellbrook